

Jeanna Berry, B.S., MLIR, HSA (GC)
4117 Shady Grove Lane
Wichita Falls, TX 76308
940-704-2884

Over 30 years of progressive experience in HR and operations.

Work Summary:

PPG Industries - Troy, MI – Wichita Falls, TX

Human Resources Trainee, HR Representative, Supervisor (1989 – 1996)

Compensation, benefit administration, corporate recruiting and hiring, onboarding and retention, employee development, tuition assistance, relocation administration, employment law, job design and descriptions, terminations and downsizing, retirement counseling and administration, safety/OSHA, and ergonomics.

Saint-Gobain (CertainTeed) – Wichita Falls, TX

Employee Relations Supervisor, Manager (1996 – 2004)

Policy writing and compliance
Employee relations
Disciplinary actions and terminations
Public relations
Administration
Investigations
In-house (domestic and international) consulting
Workers' compensation, medical services, and leave management

Metzeler – Frederick, OK

HR Manager (2004 – 2008)

Received Oklahoma Governor's Commendation for hiring in rural areas
Recruiting, hiring, onboarding, and retention
Safety/OSHA
Training
Policy compliance
Employee relations
Workers' compensation, medical services, and leave management
Budgeting

Clinics of North Texas, LLP– Wichita Falls, TX

HR Director/Chief Operations Officer (COO), COO, Chief Financial Officer (CFO) (2008 – 2021)

Oversaw multiple departments – clinical and administrative (compliance, facilities, accounting, physician recruiting/marketing, business office, HR, Safety/OSHA, administration, imaging, nursing, and lab)

Facility insurance
Benefit design and compensation (salary structures)
Employment law compliance
Healthcare Compliance professional certification
Downsizing/rightsizing, terminations
Work performance accountability standards
Finance
Training
Project management
All department budgeting

Miscellaneous consulting – remote (2021 – present)

Midwestern State University - Wichita Falls, TX – Adjunct Instructor in Human Resources and Managed Care (2021 – present)

Education:

Eastern Michigan University - Bachelor of Psychology and Business, 1986
Magna Cum Laude, Undergraduate Assistantship

Michigan State University – Master of Labor and Industrial Relations (HR concentration), 1988
Scholarship and Graduate Assistantship

University of Michigan Executive Education, HR Executive Program, 2002

University of Maryland – Online – Health Care Administration Graduate Certificate, 2014
4.0 GPA

Past certifications: Professional in HR (PHR) from HR Certification Institute and Certificate in Healthcare Compliance from the Compliance Certification Board

Other:

Board member and financial secretary for Kairos Outside, non-profit
Board member at First Christian Church
Board member at Community Healthcare Center - Wichita Falls, TX
Past affiliation with Campfire and United Way