

**Instructor:** Ms. Becky Green

**Office:** BW 233

**Email:** [becky.green@d2lmail.msutexas.edu](mailto:becky.green@d2lmail.msutexas.edu)

**Office hours:** MWF 10:00-10:50, MW 1:00-1:50, T by appointment, Zoom by appointment

**Office phone:** 940-397-4426

# ENGL 0010-XQ1, XQ2, XQ3: English Non-course Based Option (NCBO) Lab

## Syllabus: Spring 2023

### Required Materials:

- Computer access to MSU's D2L

### 0010 Course Goals:

- Acquire vocabulary skills necessary for college-level coursework
- Identify the structural elements of written college materials
- Demonstrate an ability to think critically
- Write paragraphs and thesis-based essays that provide strong support and specific details
- Engage in a writing process that includes invention, drafting, and revision
- Demonstrate proficient use of Standard Written English
- Additional information about course objectives can be found on the department webpage, <https://msutexas.edu/academics/libarts/english/index.php>.

**0043 Course Requirements:** Students in the NCBO are not given a grade but are given **Credit** or **No Credit** based on completion of course material. The goal is to increase student skills and assist with successful completion of ENGL 1143: Introduction to Critical Reading & Academic Writing and other courses. The lab provides feedback on assignments to allow a student to comprehend the material presented.

**Learning lab:** Required digital materials for this course are part of the Courseware Access and Affordability Program at MSU Texas. Students are charged for required course materials on their student account with the Business Office. Any students who wish to opt-out of the Program and purchase the required course materials on their own must do so by the date provided (See the attachment). Opt-out instructions are sent to students' official my.msutexas.edu email address after the first day of class. Please contact the MSU Bookstore [jenny.denning@msutexas.edu](mailto:jenny.denning@msutexas.edu) if you have any questions about the opt-out process.

**Dropping the Course:** You are enrolled in both ENGL 0010 and 1143 (Q section). You may drop one course and remain enrolled in the other under the following condition: If you are taking a beginning or intermediate math course, you may drop ENGL 0010 from **March 20 to March 27, 2023**, but no sooner in the semester. You may drop 1143 any time until the final drop date, **March 27, 2023**.

**Course Progress and Credit:** During the first week of classes, you should open the lab's home page and take the **Path Builder** test to create your learning path. The amount of work in your learning path is determined by your skill level as determined by the test. Then you need to work weekly to complete the modules in your learning path (RW1 through RW 8). Your instructor will be watching your progress. If your progress is slow in the NCBO, your instructor will contact you through D2L email and your ENGL 1143 instructor. If you cease to progress in ENGL 0010, you will receive a no-credit for the NCBO

**Midterm "Grades":** In order to help students keep track of their progress toward course completion, I provide a Midterm Progress Report through Navigate. I will submit a report for all students, not just those in danger of not receiving credit for the NCBO. Midterm reports are not reported on the students' transcript; nor are they calculated in the cumulative GPA. They simply give you an idea of where you stand at the midpoint of the semester. Your progress will determine your midterm report.

**Students with Disabilities:** The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact the Disability Support Services in Room 168 of the Clark Student Center, 940-397-4140

**Contacting Your Instructor:** I can best help you face-to-face, so see me during office hours. You do not need an appointment except on Tuesdays. After hours, email is the best way to contact me. Please note that I will not always reply over the weekend.

**Writing Help:** Tutoring and Academic Support Programs (TASP) provides free drop-in tutoring for MSU students. Located on the first floor of Moffett Library, TASP's Learning Center provides tutoring support in a number of core courses and subject areas. Writing tutors are available Monday through Thursday from 11:00am to 6:00pm and Sunday 2:00pm to 9:00pm.

**Writing Proficiency Requirement:** All students seeking a Bachelor's degree from Midwestern State University must satisfy a writing proficiency requirement once they have 1) completed 6 hours of Communication Core and 2) earned 60 hours. Students may meet this requirement by passing the Writing Proficiency Exam, passing two Writing Intensive courses, or passing English 2113. If you have any questions about the exam, visit the [Writing Proficiency Office website](#) or call 397-4131.

**Campus Carry Statement:** Senate Bill 11 passed by the 84th Texas Legislature allows licensed handgun holders to carry concealed handguns on campus, effective August 1, 2016. Areas excluded from concealed carry are appropriately marked, in accordance with state law.

For more information regarding campus carry, please refer to the University's webpage at MSU Texas's [Campus Carry page](#).

## Course Schedule

Date	Assignment
Week 1: Jan. 23-27	
Week 2: Jan. 30-Feb. 3	Open MyLab Reading and Writing Skills. Open the Course Home. <b>Complete the Path Builder (40 question test).</b> You cannot begin the lab assignments until you do.
Week 3: Feb. 6-Feb. 10	Complete RW 1: Introduction to Reading and Writing
Week 4: Feb. 13-17	Complete RW 2: Reading and Writing Paragraphs
Week 5: Feb. 20-24	Complete RW 3: Reading and Writing Essays
Week 6: Feb. 27-Mar. 3	Work on RW 4: Recognizing and Using Patterns of Organization
Week 7: Mar. 6-10 SPRING BREAK	Finish any incomplete work in RW 1-4
Week 8: Mar. 13-17	Look for midterm report in Navigate. Complete RW 5: Critical Thinking
Week 9: Mar. 20-24 (drop week)	Complete RW 6: Reading and Writing for Class
Week 10: Mar. 27-31	Complete RW 7: Reading and Writing from Sources

Date	Assignment
Week 11: Apr. 3-7	Work in RW 8: Handbook
Week 12: Apr. 10-14	Work in RW 8: Handbook
Week 13: Apr. 17-21	Work in RW 8: Handbook
Week 14: Apr. 24-28	Work in RW 8: Handbook
Week 15: May 1-5	Complete RW 8: Handbook

Follett Access Communication Points  
For Students

To: Students enrolled in ENGL 0010

From:

Re: MSU Texas Access & Affordability Program

Mustangs,

ENGL 0010 is included in the above program for the Spring semester. What does this mean?

- Your course material is in D2L on the first day of class, for everyone in your class. Your Professor opted to have this course in the program to save you time and money.
- The money saving charge ~~\$52.50~~ + \$4.34 tax has been added to your student account. Comparable pricing: Pub website= \$65.65 + tax.
- You have the choice to “opt out” of this special pricing and find your material on your own. If you prefer to “opt out”, the instructions will be in your [my.msutexas.edu](mailto:my.msutexas.edu) email on the second day of class. Follow the instructions included therein.

For questions concerning the program or if you need assistance, please contact the Bookstore at [follettaccess@msutexas.edu](mailto:follettaccess@msutexas.edu).