



Course Syllabus: Education Theory and Practice  
College of Health Sciences and Human Services  
RESP 4223 Section DX1 & DX2  
Fall Semester Block B, October 21, 2023 – December 1, 2023

Contact Information

Instructor: Jessica Fino, EdD RRT  
Office: Centennial Hall 420J  
Office hours: By appointment.  
Office phone: (940) 397-4584  
E-mail: [Email for Jessica Fino](mailto:jessica.fino@msu.edu)

Audience

Distance Respiratory Care Students  
3 Credit Course

Course Description

The focus of this internet course is to train the student in the basic processes of education. Emphasis is placed on classroom as well as clinical instruction. Topics include learning styles, developing objectives, teaching methods, questioning and problem solving strategies, characteristics and roles of the clinical instructor, and use of appropriate evaluation instruments.

Course Objectives

Participants in this course will have the opportunity to:

1. Identify the purposes, goals, and benefits of client and staff/student education.
2. Identify the terms *education process*, *teaching and learning*
3. Identify major ethical principles related to education in health care
4. Define the principal constructs of each learning theory
5. Explain the health educator's role in the learning process
6. Describe what is meant by learning styles
7. Identify incentives and obstacles that affect motivation to learn

8. Identify the magnitude of the literacy problem in the United States
9. Identify the differences between learning goals and objectives
10. Explain how to evaluate instructional methods
11. Differentiate between instructional materials and instructional methods
12. Describe the effects that technology has had on education for health professionals

#### Textbook & Instructional Materials

Required: Bastable, S. B., Sopczyk, D., Gramet, P., & Jacobs, K. (2019). Health professional as educator (2nd ed.). Jones & Bartlett Learning. ISBN 9781284230819

This textbook can be purchased new or used through the [MSU Bookstore](#).

#### Student Handbook

Refer to: [Student Handbook 2022-23](#)

#### Academic Misconduct Policy & Procedures

**Academic Dishonesty:** Cheating, collusion, and plagiarism (the act of using source material of other persons, either published or unpublished, without following the accepted techniques of crediting, or the submission for credit of work, not the individuals to whom credit is given). Additional guidelines on procedures in these matters may be found in the Office of Student Conduct.

**Self-plagiarism:** Commonly described as recycling or reusing one's own specific words from previously published or submitted work. While self-plagiarism does not cross the line of actual theft of others' ideas, it can create issues in the scholarly and academic realms. Beyond verbatim sections of text, self-plagiarism can also refer to the publication of identical papers in two places (sometimes called "duplicate publication.") Papers, projects, or other assignments previously submitted in other courses will not be accepted in this course.

#### Assignment Grading

Assignments	Percentage of Total Grade
Discussion Boards	15%
Case Studies	15%
Quizzes	50%
Teaching Plan	20%

## Grading Scale

Letter Grade	Percentage Grade
A	90-100%
B	80-89%
C	75-79%
D	70-74%
F	Less than 69%

A minimum grade of 75, or a C, is required in all respiratory courses. All assignments must be completed by 11:59pm CST on the due date.

### Course Tools

1. **Syllabus**---contains the syllabus.
2. **Announcements**---All announcements will be posted under the NEWS section on the course homepage.
3. **Weekly Course Content Modules**---I have broken down your weekly reading assignments, discussion boards, as well as any exams/quizzes that pertain to that specific week and placed them in individual weekly modules. You will also find PowerPoints that pertain to the assigned chapters for that week.
4. **Learning Tools**---Here you will find information that may be helpful to you during this course. This may include APA and Writing Information as well as information to aid you in researching online databases.
5. **Email**---Use email in the course site when you need to communicate with me or if you wish to communicate with other learners in the course. You can add attachments to the email. You also can email me at my university address. My university address is [Email for Jessica Fino](#)

### Discussion Boards

Discussion content and questions will be posted on certain weeks throughout the semester. You can see the weeks that will include a discussion assignment on the course schedule within the syllabus. During the weeks that include discussions, an initial post must be submitted by Wednesday at 11:59pm CST. Two substantial responses must be made within the discussion board by Sunday at 11:59pm CST. Each discussion has a max point value of six points. Two points will be given for your initial post and two points will be given for each of your two response posts. Points are earned and/or deducted by adhering to the topic, length, and due date. **The required length associated with these**

**assignments is a minimum of 200 words for an initial post and 100 words for your responses.**

#### Case Study

Throughout the semester, I will assign case studies that cover the reading assignments for that specific week. I will not assign case studies during the same weeks you have discussion boards. You are to answer these case studies using the knowledge and understanding of what you have learned from your reading assignments. Some of these will be thought provoking and will require you to think outside the box. Some may ask specific knowledge based questions and some may require you to utilize your own opinions and thoughts. Your answers must have substantial information to back up your thoughts. A simple "yes" or "no" or "I agree with that" will not suffice. Your answers need to be saved as a WORD document and placed in the appropriate dropbox. Case Studies will not only be graded based on the accurateness of the answers but they will also be graded based on the students' efforts and the quality of their writing.

#### Quizzes

There will be a total of four quizzes, which will cover several chapters within the text. Students are expected to analyze and apply their education knowledge during these quizzes. Quizzes are located under assessments. You may use learning resources to help you with the quizzes; however, the quizzes are timed and may only be taken once.

#### Teaching Plan

Students must work individually to develop a teaching/lesson plan. You must submit your topic to the instructor for approval. A teaching plan is a detailed description of an individual lesson. Ideally, anyone who needed to teach over your topic should be able to utilize your lesson plan with little to no modifications. Your lesson plan should be developed well enough that the instructor would have everything that they would need to carry out your lesson. The teaching plan must have a minimum of three objectives, a target audience, any methods of instruction used, an evaluation of effectiveness, and thoroughly develop your topic. For example, if your reference a video or informational handout, I expect you to include those materials. You do not have to create those additional materials but you will be expected to give your sources credit. All outside sources must be cited in correct APA format. Each student will develop and submit their plan and then review/comment on two of their classmates teaching plans. There are multiple examples given for the teaching plan in the additional learning tools. There are many different ways to accomplish a teaching plan. You may utilize these or develop your own template. You may also reference the text on page 488-493. **Teaching Plan due by December 10, 2023!**

#### Late or Missed Assignments

Anything not completed and handed in on time will be subjected to a 20% per day penalty (weekends and holidays included). No exceptions! Missed labs or

class days are not encouraged and students will be held accountable for all material covered during absences. Faculty members are not responsible for helping a student "make up" lab work. When possible arrangements should be made prior to the due date.

#### Important Dates

Last Day to drop with a grade of "W:" November 21, 2023.

Refer to: [Drops, Withdrawals & Void](#)

#### Desire-to-Learn (D2L)

Extensive use of the MSU D2L program is a part of this course. Each student is expected to be familiar with this program as it provides a primary source of communication regarding assignments, examination materials, and general course information. You can log into [D2L](#) through the MSU Homepage. If you experience difficulties, please contact the technicians listed for the program or contact your instructor.

#### Online Computer Requirements

Taking an online class requires you to access a computer (with Internet access) to complete and upload your assignments. It is your responsibility to have (or have access to) a working computer in this class. Assignments and tests are due by the due date. Personal computer technical difficulties will not be considered a reason for the instructor to allow students extra time to submit assignments, tests, or discussion postings. Your computer being down is not an excuse for missing a deadline!! There are many places to access your class! Our online classes can be accessed from any computer globally, which is connected to the internet. Contact your instructor immediately upon having computer trouble. If you have technical difficulties in the course, there is also a student helpdesk available to you. The college cannot work directly on student computers due to both liability and resource limitations; however, we are able to help you get connected to our online services.

#### Change of Schedule

A student dropping a course (but not withdrawing from the University) within the first 12 class days of a regular semester or the first four class days of a summer semester is eligible for a 100% refund of applicable tuition and fees. Dates are published in the Schedule of Classes each semester.

#### Refund and Repayment Policy

A student who withdraws or is administratively withdrawn from Midwestern State University (MSU) may be eligible to receive a refund for all or a portion of the tuition, fees and room/board charges that were paid to MSU for the semester. HOWEVER, if the student received financial aid (federal/state/institutional grants, loans and/or scholarships), all or a portion of the refund may be returned to the financial aid programs. As described below, two formulas (federal and state)

exists in determining the amount of the refund. (Examples of each refund calculation will be made available upon request).

#### Services for Students With Disabilities

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Clark Student Center, Room 168, (940) 397-4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to [Disabilities Support Services](#).

#### College Policies

##### Campus Carry Rules/Policies

Refer to: [Campus Carry Rules and Policies](#)

#### Smoking/Tobacco Policy

College policy strictly prohibits the use of tobacco products in any building owned or operated by WATC. Adult students may smoke only in the outside designated-smoking areas at each location.

#### Alcohol and Drug Policy

To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place which prohibits the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as part of any university-sponsored activity. Students and employees are also subject to all applicable legal sanctions under local, state and federal law for any offenses involving illicit drugs on University property or at University-sponsored activities.

#### Grade Appeal Process

Students who wish to appeal a grade should consult the Midwestern State University [Undergraduate Catalog](#)

## Course Schedule

Week	Activities/Assignments/Quizzes	Due Date
<b>Week 1</b> October 23-29	<ul style="list-style-type: none"> <li>• Introductions-Post in the discussion about yourself, where for are from, where you work, and any additional information you would like to share with your classmates.</li> <li>• Read Chapter 1</li> <li>• Post to the Chapter 1 Discussion</li> </ul>	<ul style="list-style-type: none"> <li>• Introduction is due by Sunday 1159pm CST.</li> <li>• Complete Chapter 1 Discussion</li> <li>• Create an initial thread by Wednesday. Respond to two of your peers by Sunday 1159pm CST.</li> </ul>
<b>Week 2</b> October 30-Nov. 5	<ul style="list-style-type: none"> <li>• Read Chapter 2</li> <li>• Complete Case Study #1</li> </ul>	<ul style="list-style-type: none"> <li>• Submit completed Case Study to Dropbox by Sunday 1159pm CST.</li> </ul>
<b>Week 3</b> November 6- 12	<ul style="list-style-type: none"> <li>• Submit Teaching Plan Topic</li> <li>• Read Chapter 3</li> <li>• Post to Discussion for Chapter 3</li> <li>• Quiz #1 (Chapters 1-3)               <ul style="list-style-type: none"> <li>○ Found in assessments tab under tests.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Submit teaching Plan topic to Dropbox by Sunday 1159pm CST.</li> <li>• Initial post due Wednesday with response posts due Sunday 1159pm CST.</li> <li>• Quiz due by Sunday 1159pm CST.</li> </ul>
<b>Week 4</b> November 13-19	<ul style="list-style-type: none"> <li>• Read Chapter 4 &amp; 6</li> <li>• Complete Case Study #2</li> </ul>	<ul style="list-style-type: none"> <li>• Submit completed Case Study to Dropbox</li> </ul>

		by Sunday 1159pm CST.
<b>Week 5</b> November 20-26	<ul style="list-style-type: none"> <li>• Read Chapter 7</li> <li>• Quiz #2 (Chapters 4, 6, 7) <ul style="list-style-type: none"> <li>◦ Found in assessments tab under tests.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Quiz due by Sunday 1159pm CST</li> </ul>
<b>Week 6</b> November 27-Dec.3	<ul style="list-style-type: none"> <li>• Read Chapters 10,11, and 12.</li> <li>• Post to Chapter 12 Discussion</li> <li>• Complete Case Study #3</li> </ul>	<ul style="list-style-type: none"> <li>• Initial post due Wednesday with response posts due Sunday 1159pm CST.</li> <li>• Submit completed Case Study to Dropbox by Sunday 1159pm CST.</li> </ul>
<b>Week 7</b> December 4-10	<ul style="list-style-type: none"> <li>• Complete the Teaching Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Submit Teaching Plan to Dropbox by Sunday 1159pm CST.</li> </ul>
<b>Week 8</b> December 11-13	<ul style="list-style-type: none"> <li>• Read Chapters 13 &amp; 14</li> <li>• Take Quiz #3 (Chapters 10-14)</li> <li>• Post course evaluation and feedback to appropriate discussion board.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>ALL weekly assignments are due by Wednesday December 13.</b></li> </ul>