

Midwestern State University
Department of Speech Communication
Fundamentals of Speech Communication: Summer I 2023
Office Hours: By Appointment
Office: Phone: 940.696.8752, ext. 3250

**E-MAIL: annette.bever@msutexas.edu

Please note**I will try to respond within 24 hours to your emails/correspondence. There might be some days I will be traveling this summer so it might take 48 hours. I will let you know ahead of time when I will be away, so please plan ahead.

For this semester you will video and then upload to YouTube (or other approved medium) and post your link for other students to watch and comment for some speeches and others will be presented in class. I will respond to questions and try to facilitate any complications on my end, but ultimately it is YOUR responsibility to figure out technology in order to present five speeches. Also, if any of the five speeches are not completed then your grade total drops one letter grade (or one hundred points) for every speech not given. All five speeches are mandatory and need to be presented and if not the student may not receive a passing final grade. In addition, peer reviews and discussions count as your attendance grade, so those are calculated at the end of the course and will be lowered according to non-participation and/or lack of participation. For this semester, your attendance grade will be counted through participation, submitting assignments and doing peer reviews according to the schedule in D2L. If a speech is accepted late, then peer reviews might not be assigned due to lateness of speech.

Instructor: Ms. Annette Bever
M.A., Human Communications

Virtual/Office hours: TBD-please email me to schedule a mutually designated time

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Phone: CCC: 696-8752, ext. 3250

E-mail: annette.bever@msutexas.edu

Required Text: Valenzano Joseph M., Brden Stephen W., and Broeckelman-Post Melissa A.,
The Speaker's Primer. 3rd Edition. Fountainhead Press, 2020. www.fountainheadpress.com

Course Policies

Communication with the Instructor

If you have any problems or issues with the course material, I can be contacted by email or telephone which has voicemail at the office. (696-8752, ext. 3250) If you have an emergency situation, email contact is encouraged. Additionally, **check your D2L regularly as I may send additional course notes, outline templates, as well as information or instructions about your activities, assignments and presentations.**

Absence Policy

As this is mostly a web-based course, additional attendance will be tabulated based by viewing your logging into D2L as well as the participation in asynchronous electronic class discussions/peer reviews through D2L. Failure to participate in designated class discussion postings or viewing and commenting on other speeches will result in a reduction in the overall grade. There will also be some in class meeting sessions that are mandatory and will lower your grade if not attended.

Class Conduct Statement

Please refer to the MSU student handbook for expected behavior in an online course. Be courteous in your comments to others. Shock value in speeches will not be tolerated. If you have a question about what content to include or not include in your speech presentations please ask your instructor.

Make-up Policy

Late assignments are not encouraged and will only be accepted in EXTREME circumstances. Make note of all assignment deadlines as not to miss any assignments. In the event assignments are accepted late, the work will automatically receive a 20% deduction. Emergencies are dealt with on a case by case basis and are always up to your instructor's discretion.

Written/Video Assignments

All written/video assignments must be submitted via D2L in a format that your instructor can view. All deadlines for written/video assignments are noted in the course schedule. All five speeches are mandatory and need to be presented and if not the student may not receive a passing final grade.

Make-up Quizzes

One quiz grade is dropped and so no make-up quizzes are allowed. Emergency issues are dealt on a case by case basis and are always up to your instructor's discretion.

Textbook Reading

Scheduled quizzes rely heavily on assigned readings. Also, www.fountainheadpress.com under our textbook contains example quiz questions to study for exams.

Academic Integrity

Intellectual integrity and truthfulness are fundamental to the learning process. Plagiarism occurs when an individual fails to paraphrase research information and/or cite source material adequately when delivering information in either written or oral format. If you have any doubt regarding what constitutes plagiarism, you should consult with the instructor prior to submission of the work. The potential penalty for plagiarism in this course is a grade of zero for the work or failure of the course. This policy includes any use of AI generated material.

ADA Statement

It is the policy of Midwestern State University that no otherwise qualified disabled person be excluded from the participation in, be denied the benefits of, or be subjected to discrimination in any educational program or activity at the University. The Director of the Counseling Center should be contacted concerning initial enrollment, scheduling, and other accommodative arrangements at (940) 397-4618, TTY at (940) 397-4515, or in Hardin South, Room 211.

SPCH 1133 summer I 2023 Tentative Schedule

Dates	Assignment	Notes/Homework
Mon June 5	All About Me assignment in D2L and posted on the discussion board	By 11:59 PM
Fri June 9	MEmento typed speech due	By 11:59 PM
Mon June 12	MEmento Speech posted to D2L on Discussion board	By 11:59 PM
Tues June 13	MEmento Self-Evaluation	By 11:59 PM
Wed June 14	Peer reviews of others' MEmento speech (This is where I expect you to watch and comment on everyone's speech just like you were in the classroom) It should take you at least 3 hours	By 11:59 PM
<u>On or before</u> <u>Thurs June 15</u>	<u>Chapter 1 Quiz</u> <u>Chapter 2 Quiz</u> <u>Chapter 3 Quiz</u>	
Fri June 16	Discussion Posting #2, #3, & #4 Due	By 11:59 PM
<u>Sun June 18</u>	<u>Job Interview Response Speeches</u>	By 11:59 PM

Tues June 20	Discussion Posting #5	By 11:59 PM
Wed June 21	Peer reviews of others' Job Interview responses	By 11:59 PM
<u>On or before Thurs June 22</u>	<u>Quizzes over: Chapters 7-13, 15 & 18</u> These are the chapters designated for the informative presentation	
Fri June 23	Internet Research Worksheet and Virtual Library Worksheet Assignment Due	By 11:59 PM
Sat June 24	Informative Speech Rough Outline Worksheet Due	By 11:59 PM
Sun June 25	Preparation Outline for Informative Speech Due	By 11:59 PM
<u>Mon June 26</u>	<u>Informative Speeches</u> (Must have technology slideshow to go with speech)	By 11:59 PM
Wed June 28	Persuasive Internet Research Worksheet Persuasive Virtual Library Research Worksheet	
Thurs June 29	Persuasive Rough Outline Due	
On or before Fri June 30	Informative Speech Peer reviews (This should take you at least 6 hours or 2 weeks of attendance in class)	By 11:59 PM
<u>On or before Fri June 30</u>	<u>Quizzes over: Chapters 14, 16, 19 & 20</u>	By 11:59 PM
Sat July 1	Preparation Outline for Persuasive Speech Due	By 11:59 PM
<u>Sun July 2</u>	<u>Persuasive Speech</u>	By 11:59 PM
<u>Mon July 3</u>	<u>Demonstration Speech</u>	By 11:59 PM
Wed July 5	Peer Reviews of Demonstration Speech Due Peer Reviews of Persuasive Speech Due	By 11:59 PM
Wed July 5	Listening Evaluation Worksheet due	By 11:59 PM

Speech 1133 Grade Calculation Sheet

Quizzes

Chapter 1, 2, 3, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 18, 19 & 20 (20 points each)
Lowest quiz score will be dropped (300 points possible)

Exam Total _____

Outlines

Memento Typed Speech (25 points) _____
 Informative Speech Outline (25 points) _____
 Persuasive Typed Speech or Outline (25 points) _____

(75 points possible)

Outline Total _____

Presentations

Memento Presentation (50 points) _____
 Informative Presentation (100 points) _____

Persuasive Presentation	(100 points)	_____	
Job Interview Presentation	(50 points)	_____	
Demonstration Presentation	(50 points)	_____	
	(350 points possible)		Presentation Total _____

Assignments and Evaluations

Discussion Board Postings	(5 points each)	(25 points)	_____
All About Me Questions		(25 points)	_____
Internet Research Worksheet for Informative		(5 points)	_____
Virtual Library Research Worksheet for Informative		(5 points)	_____
Rough Outline for Informative		(10 points)	_____
Internet Research Worksheet for Debate		(5 points)	_____
Virtual Library Research Worksheet for Debate		(5 points)	_____
Rough Outline for Persuasive		(10 points)	_____
Memento Self Evaluation		(10 points)	_____
Listening Evaluation Worksheet		(25 points)	_____
	(125 points possible)		Assignments and Evaluations _____

Peer Reviews

Memento speech	(20 points)	_____
Job Interview speech	(20 points)	_____
Informative speech	(50 points)	_____
Persuasive speech	(40 points)	_____
Demonstration speech	(20 points)	_____
	(150 points possible)	Peer Review Total _____

In addition to this point allocation, points will be deducted from your accumulated points for not presenting a speech. If you don't comment or watch other students' speeches then this will lower your grade up to 100 points.

TOTAL POINTS _____

Grading Scale

- 1000-900 = A
- 899-800 = B
- 799-700 = C
- 699-600 = D
- 599-below = F